



Bayards Hill Primary School

Believe Bigger, Aim Higher

Bayards Hill Primary School
Waynfilete Road,
Headington,
Oxford. OX3 9NU

Telephone: 01865 761656
Fax: 01865 742671

Email:
Office.2521@bayards-hill.oxon.sch.uk
Headteacher:
Mrs Rachel Medley

12th September 2017

Dear Parents/Carers

I am aware of increasing numbers of parents requesting to drop their children off late and/or pick their children up early in order to accommodate siblings in other schools. I understand that it is difficult to manage attendance of children in different schools however I cannot agree to part time arrangements on this basis as it affects progress and attainment.

If you are a parent with children in different schools please drop your child off here at breakfast club first and then go on to neighbouring schools. Breakfast club is free and open from 8am each morning.

If your difficulty is with late pick up in the afternoon please come and see me, Mrs Baker or a Learning Mentor to discuss possible solutions, but please be mindful that we will not agree to children leaving early.

I also remind you of the letter we sent out last year stating that as far as possible medical appointments should be made out of school time and that proof is required if your child must have an appointment in school time. Permission will not be given for pupils to leave school for shopping trips, trips to the airport or other family events. If you have an exceptional circumstance please make an appointment to see me before the day you wish your child to leave so that we can discuss the situation and come to an agreement.

Yours sincerely

Rachel Medley
Head teacher

Bayards Hill Primary School is part of Community School Alliance Trust, which is a company limited by guarantee, by guarantee and registered in England and Wales with registered company number 8319810 and its registered address at Cheney Lane, Headington, Oxford, OX3 7QH

